

Board Directors - Job Description and Application Number 3.1

The Platte Land Trust Board of Directors ensures effective and fiscally sound operations and programs by providing leadership, advice, and direction to the organization.

The Board of Directors are trustees who act on behalf of the organization and its constituents, including clients, property owners, funders, members, government agencies, and taxpayers. The Board of Directors has the principal responsibility for fulfillment of the organization's mission, objectives, strategic plan, and legal and financial accountability for its operations. This means that as a group they are responsible for establishing a clear organizational mission, forming the strategic plan to accomplish the mission and objectives, overseeing and evaluating the plan's success, providing adequate supervision and support to any staff, fund raising and ensuring the financial solvency of the organization, interpreting and representing the organization to the community, and instituting a system of policies and procedures.

Board Director Job Description

The Board of Directors is a proactive force working on behalf of the organization in the community. As an all-volunteer organization, Board operations will be carried out by the balance of the Board. Each Board Director is expected to:

- Have a direct, personal knowledge of and passionate commitment to the organization's mission, vision, values and programs through active participation. Ideally, Board Directors arrive at meetings prepared and ready to engage in thoughtful dialogue, and there is a group process which generates and uses the best thinking of its Directors and members.
- Serve as an advocate for the organization in the community; inform others of our mission and programs; seek access into new arenas of influence and support on behalf of the organization.
- Make a leadership contribution to the organization's annual operating fund raising and development program based appropriately on that individual Director's ability.
- Be cognizant of and seek out individuals from the community who need to connect with the work of the organization as new members and clients in order to expand the circle of support and reach within the larger community.
- Be open to self and group evaluation through regular review of the Board's composition to ensure constituent representation, expertise and commitment.

The Board of Directors is responsible for evaluating performance and compensation for any staff in its employ.

- Undertake projects, participate in committees, and bring special expertise to bear in the sound operation of the organization.

Qualifications for Service

A Platte Land Trust Board Director should possess a number of the following skills:

- Familiarity with and commitment to the organization's mission, vision, values, and programs.
- Initiative
- Integrity
- Analytical ability
- Sensitivity to fellow Directors, members, property owners, and community stakeholders
- Comfortable with participating in community outreach activities
- Leadership
- Good decision-making experience
- Planning, organization, monitoring, and evaluations skills
- Comfortable with participating in advocacy and fundraising activities

Adopted by the Board of Directors: August 22, 2011

**Platte Land Trust
Prospective Board Director Application/Questionnaire**

Name: _____

Address: _____

Home Phone: _____ Business Phone: _____

Cell Phone: _____ Email: _____

Occupation: _____

Employer: _____

Summary of Work Experience:

Education:

Community Service or Non-profit Experience:

What do you know about the Platte Land Trust or land conservation in general?

Have you been active with the Platte Land Trust or other conservation group? If yes, please describe.

What expertise and skills would you bring to the Board?

What networks in the community do you have access to?

What other information about you do you want to share with the Board Development Committee?
